



# The Saint Paul Hotel

350 Market Street, St. Paul, MN 55102

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[www.saintpaulhotel.com](http://www.saintpaulhotel.com)

## *Career Opportunities*

3/15/10

### Management/Administrative

#### *No Available Positions*

### Restaurant, Kitchen, & Banquets

**Lobby Bar Cocktail Server:** \$7.25/ hour + tips. Part time position. Varied evening shifts on weekdays, weekends, and holidays.

Duties: Serves food and beverages to guests of the Lobby Bar in a friendly and courteous manner. May also fill in in a bartending capacity.

Experience: Previous serving experience is required. A high school diploma or general education degree (GED) is also required. Candidates must have professional etiquette and demeanor as well as be team orientated in delivering unmatched hospitality to each guest. Must have strong sense of urgency and attention to detail. Certificate from bartender school or 1 year of related experience or training is also preferred.

**Room Service Server:** \$7.25/hour + gratuities. Full time position. Varied shifts on weekdays, weekends, and holidays.

Duties: Serves meals to guests in their rooms and assists in set-up of preorders and call down orders. Answers incoming phone calls and takes room service orders.

Experience: High school diploma or general education degree (GED); one year related experience and/or training; or equivalent combination of education and experience. Candidates must have a strong ability to multi task, work in a fast paced team-orientated environment, have excellent attention to detail and must be well-versed in proper and professional phone etiquette. Candidates must also have professional demeanor and be team-orientated in delivering unmatched hospitality to each guest.

**Grill Bartender:** Full time position. Varying shifts on weekdays, weekends, and holidays.

Duties: Provide unmatched hospitality while serving food and beverages to guests of the St. Paul Grill.

Experience: Prior bartending experience is required.

**Grill Pantry Cook:** Full time position. Afternoon through evening shifts, generally 3p.m. to 11:00 p.m., on weekdays, weekends, and holidays.

Duties: Prep and work line stations including pantry. Work in an organized and sanitary manner while in a fast-paced environment. Must have knowledge of hot and cold food productions.

Experience: A Culinary degree is preferred. Six months to one year of related experience and/or training is also preferred. Prior restaurant culinary experience is required. Candidates must be able to lift 50 lbs.

**Pastry Cook:** Full time position. Varied shifts on weekdays, weekends, and holidays.

Duties: Preparing multiple types and styles of desserts, cookies, and pastries for all hotel outlets. Carrying out instructions furnished in written, oral, and/or diagram form.

Experience: A Culinary degree is preferred. Six months to one year of related experience and/or training is also preferred.

## **Rooms & Guest Service Openings**

***Room Attendant:*** \$10.74 per hour. Varied daytime shifts on weekdays, weekends, and holidays.

Duties: Clean guest rooms to the standard of The Saint Paul Hotel. This includes making beds, cleaning bathrooms, vacuuming, dusting, replenishing guest supplies, and closet organization. Must be able to meet production standard of 14 rooms per eight hour shift.

Experience: Previous room cleaning experience is strongly preferred. Candidates must speak and understand basic English.